



If you are aware of an individual who is contemplating retirement or has recently retired from your organization and would be interested in an employment opportunity with NW3C, we would appreciate your passing along the following position description for a Computer Crimes Supervisor based in our Fairmont, West Virginia location.

For additional information or to speak with our Human Resources Manager, please contact Allen Deane at 804-967-6205.

### **Computer Crimes Supervisor**

The National White Collar Crime Center (NW3C), a non-profit corporation dedicated to supporting law enforcement agencies nationwide, seeks an experienced, well-organized individual to join its staff in Fairmont, WV as a Computer Crimes Supervisor. A Computer Crimes Supervisor is responsible for the supervision of approximately eight Specialists and/or Instructors in NW3C's Computer Crimes Section. The position creates, implements, and oversees programs that effectively teach law enforcement professionals how to better prevent, investigate, solve, and prosecute a variety of cyber and computer crime. The position is responsible for pro-active recommendations to the Computer Crimes Manager regarding not only operational effectiveness, but personnel actions related to the continuous improvement of the section.

The successful candidate is a disciplined self-starter who will administer NW3C policy while developing and executing strategic and tactical plans to address white collar and cyber crime issues. A critical aspect of the position entails promoting communication and maintaining a constant flow of valuable information within the organization. Administrative responsibilities include providing value and vision to achieve improved standards by which the section is measured to include

course development, project status, outcome results, as well as the review and analysis of costs and overall operational effectiveness.

**Requirements:** A Bachelor's degree or higher from an accredited college or university is preferred and a minimum of five years related experience and/or training is expected. Knowledge of and significant practical experience related to computers and computer crime is required. Experience with federal, state and local law enforcement, judicial systems, investigative techniques, law enforcement operations, other justice programs and related activities, is essential. Experience with various software and computer programs, including computer forensics suites and related activities is essential. Experience should be in all phases of the criminal, civil, and administrative adjudication processes. Qualified candidates will possess both project management and employee supervisory skills.

**Benefits:** NW3C benefits include health, dental, vision, disability, sick and vacation leave, as well as a retirement savings plan. Successful completion of background investigation and drug test required.

Interested applicants are requested to submit a letter of interest, resume, and their NW3C application to:

Computer Crimes Supervisor Search NW3C 10900 Nuckols  
Road, Suite 325 Glen Allen, VA 23060

For additional information about NW3C, this opportunity or an application, please visit [www.nw3c.org](http://www.nw3c.org).

NW3C is an Equal Opportunity Employer